

Mandatory Disclosure updated as on March 2025

MANDATORY DISCLOSURE

18.1 Name of the Institution :

Name of the Institution	SIES School of Business Studies
Address	Plot No.1 E Sri Chandrasekarendra Saraswathy Vidyapuram, sector-V, Nerul, Navi Mumbai - 400 706
Telephone No.	022-61083425/30
Mobile No.	-
E-mail	ssbs@sies.edu.in

18.2 Name and address of the trust/Society/Company and the Trustees

Name of the Trust	The South Indian Education Society
Address	K.A.Subramaniam Road, Matunga, Mumbai - 400 019
Telephone No.	022-24010051/24044242
Mobile No.	--
E-mail	society@sies.edu.in

18.3 Name and Address of the Director

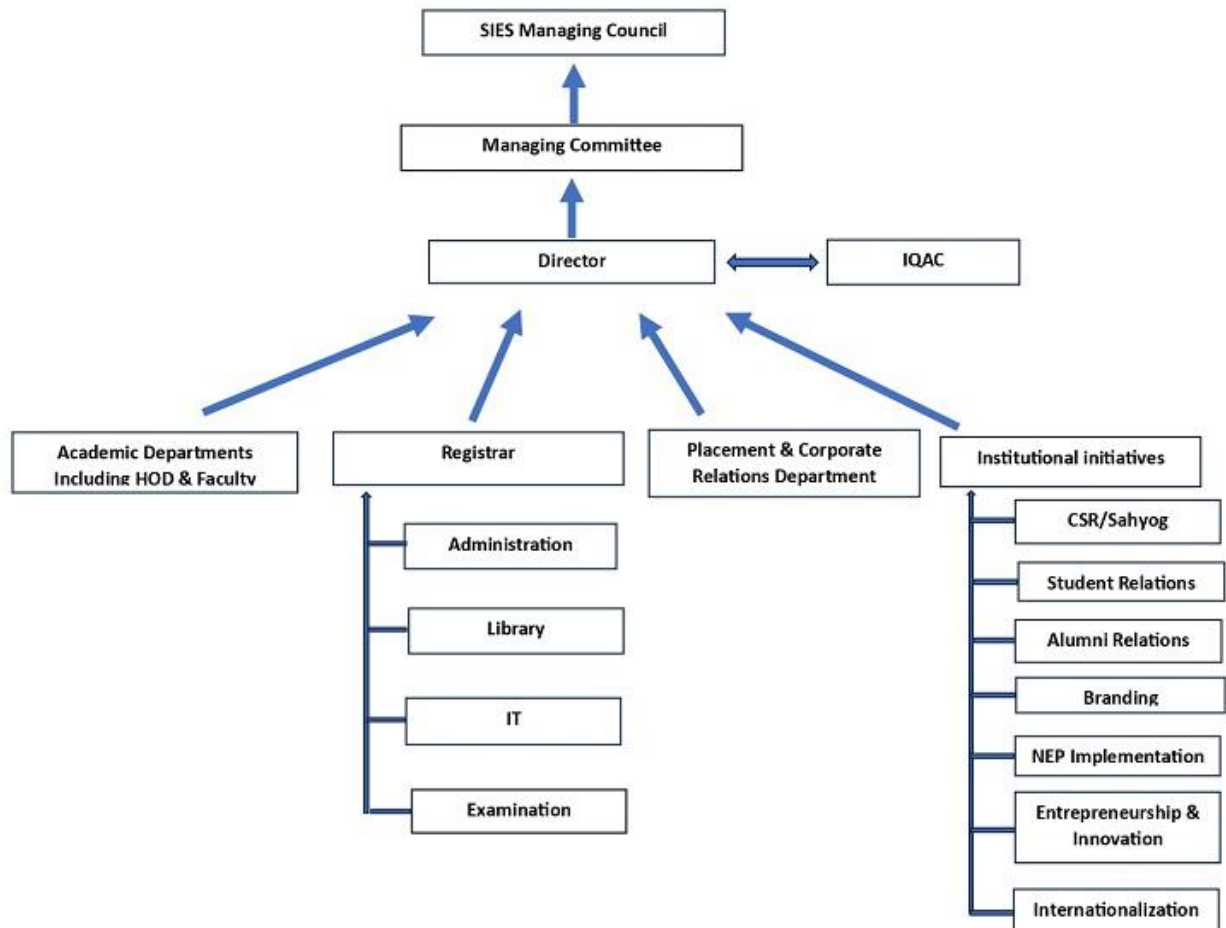
Name of the Principal	Dr. Deepa Dixit – Director
Address	Plot No.1E , Sri Chandrasekarendra Saraswathy Vidyapuram, Sector-V, Nerul, Navi Mumbai - 400 706
Telephone No.	022-61083401
Mobile	9820235054
E-mail	directorsiessbs@sies.edu.in

18.4 Name of the Affiliating University:

Name of the Affiliating University	Not applicable
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18.5 Governance

i. Organizational Chart and processes



ii. Grievance Redressal mechanism for Faculty, staff and students

Grievance redressal committee is formed including Principal, HODs' and teacher's representative who looks into the matters related to grievances of staff and students. Every student has assigned a mentor. Grievances related to academic and non-academic matters are conveyed through them and Head of Institute oversees both the above processes.

The Institute has formed all statutory committees like Anti Ragging Committee, Internal Complaint Committee to help students and staff.

We have established Online Grievance Redressal Mechanism on our website www.siebs.edu.in

iii. Establishment of Anti Ragging Committee

ANTI RAGGING

Sr. No.	Name of the Committee Members	Profession / Associated with
1	Dr Deepa Dixit	Director
2	Dr. Vikram Parekh	Associate Professor Member Secretary
3	Ms. Parul Negi (NGO DeepShikha Foundation)	NGO Member
4.	Mr. Rakesh Trivedi (Media Person)	Deputy Editor Times Now Navbharat
5.	Mr. Sanjay Bhika Chavan	Police Inspector (Crime) Nerul Branch
6.	Prof. Vidya Iyer	Assistant Professor
7.	Dr. Gunjan Hasijani	Assistant Professor
8.	Mr. Sandeep Narvekar	Non-Teaching Staff
9.	Mr. Ramchandra Bhimrao Valatkar	Parent Nominee
10.	Mr. Rishabh Sharma	Sr.Student (PGDM)
11.	Mr. Sahil Hegdepatil	Sr.Student (PGDM Pharma)
12.	Mr. Abhijit Ghosh	Jr.Student (PGDM)
13.	Ms. Pallavi Shinde	Jr.Student (PGDM Biotech)

ANTI RAGGING SQUAD

Sr. No.	Name of the Committee Members	Profession / Associated with
1.	Dr. Chitra Ramanan	Professor – Convenor
2.	Dr. Swati C	Assistant Professor
3.	Mr. V. Muthukumar	Non-Teaching Staff
4.	Mr. Kartika Rane	IC Registrar

iv. Establishment of Online Grievance Redressal Mechanism

<https://forms.office.com/r/N113GXjnUE>

v. Details of Grievance Redressal Committee in the Institution and OMBUDSMAN by the University

Grievance Redressal Committee (Faculty and staff)

Name	Designation
Dr. Deepa Dixit	Chairperson -Director of the institute
Dr. Geetanjali Pinto - Associate Professor	Member
Prof. Hirendra Soni – Assistant Professor	Member
Dr. D. Surekha	Member

Grievance Redressal (Student)

Name	Designation
Dr. Deepa Dixit	Chairperson -Director of the institute
Dr. Swati Kulkarni	Member
Prof. Deepa Donde	Member
Student Council	Member

vi. Establishment of Internal Committee (IC)

ICC / POSH(Statutory)

Name of the Committee Member	Profession
Dr. Geetanjali Pinto	Chairperson – Associate Professor
Dr. Swati Kulkarni	Member - HOD
Dr. Lalitha Pillai	Member
Ms. Rachna Jadhav	Member
Ms. Parul Negi	Member -Deepshikha Foundation an NGO

vii. Establishment of Committee for SC/ST

SC / ST Committee

Name of the Committee Member	Profession
Dr. Deepa Dixit	Convenor
Prof. Deepa D	Member
Prof. Saanchi Bhide	Member
Mr. Sunil Waghmare	Member
Ms. Kartika Rane	Member

viii. Internal Quality Assurance Cell

Name	Designation
Dr. Deepa Dixit, Director - SIESSBS	Chairperson, Internal Quality Assurance Cell
Dr. K. Venkataramani,	Nominee of the Management, Member, Internal Quality Assurance Cell
Dr. Nitin V	Professor – Coordinator Internal Quality Assurance Cell
Mrs. Veena Iyer	Special Invitee, Member, Internal Quality Assurance Cell
Mr. Priyamvada Bhumkar	Nominee of Industrialist, Member, Internal Quality Assurance Cell
Ms. Shruti Sasidharan Nair	Alumni, SIES School of Business Studies
Ms. Kartika Rane	IC Registrar, SIESSBS, Member, Internal Quality Assurance Cell
Dr. Rajesh Nair	Faculty Co-ordinator, SIESSBS, Internal Quality Assurance Cell
Prof Hirendra Soni	Faculty, SIESSBS, Member, Internal Quality Assurance Cell
Dr. Shuchi Midha	Faculty, SIESSBS, Member, Internal Quality Assurance Cell
Ms. Priyanka Lagde	Employer, GEP, Member, Internal Quality Assurance Cell
Mr. Ramchandra Bhimrao Valatkar	Stakeholder (Parent), Member, Internal Quality Assurance Cell
Ms. Janvi Ramdas Umare	Secretary, Student Council,

18.6 Programmes

Name of the programmes approved by AICTE : Post Graduate Diploma in Management

Post Graduate Diploma in Management
(Pharmaceutical Management)

Post Graduate Diploma in Management
(Biotechnology)

Name of Programmes accredited by NBA : Not eligible

For each programme the following details are to be given

1.			Post Graduate Diploma in Management	
	Level		Post Graduate	
	Duration		2 years	
	No.of seats	Year	2024-25	2023-24
		Intake	120	120
	Admitted students		120	116
	Fee		Rs. 5,00,000/-	Rs. 4,50,000/-
	Placement facilities		Yes	
	Campus Placement 2024-25			
	Max. salary in lacs		17	23
	Average Salary in lacs		10	11

2.			Post Graduate Diploma in Management (Pharmaceutical Management)	
	Level		Post Graduate	
	Duration		2 years	
	No.of seats	Year	2024-26	2023-24
		Intake	60	60
	Admitted students		60	59
	Fee		Rs. 400000/-	Rs. 350000/-
	Placement facilities		Yes	
	Campus Placement 2023-24			
	Max. salary in lacs		11	8.46
	Average Salary in lacs		7.8	6

2.			Post Graduate Diploma in Management (Biotechnology)	
	Level		Post Graduate	
	Duration		2 years	
	No.of seats	Year	2024-26	2023-24
		Intake	30	30
	Admitted students		19	28
	Fee		Rs. 400000/-	Rs. 350000/-
	Placement facilities		Yes	
	Campus Placement 2023-24			
	Max. salary in lacs		11	8.46
	Average Salary in lacs		7.8	6

- vii. **Name and duration of programme(s) having twinning and Collaboration with foreign university (s) and being running the same Campus along with status of their AICTE Approval.**

NIL

18.7 Faculty

Branch wise List faculty members:

SIES School of Business Studies Teaching Staff information for 2024-25

Sr. No.	Name	Designation	Permanent / Adjunct	Qualifications
1.	Dr. Deepa Dixit	Director	Permanent	PhD
2.	Dr. Nitin Vazirani	Professor	Permanent	PhD, MCom, MHRDM
3.	Dr. Lalitha Pillai	Assistant Professor	Permanent	Ph.D, MCom, PGD PMIR
4.	Dr. Vikram Parekh	Associate Professor	Permanent	PhD, PGDBA, PGDMM
5.	Vidya Iyer	Assistant Professor & Dean External Program	Permanent	MBA Mcom
6.	Dr. Rajesh K Nair	Assistant Professor	Permanent	Ph.D, MPhil, M.Com, MDBA
7.	Dr. Swati A. Kulkarni	Assistant Professor	Permanent	PhD, PGDM
8.	Deepa S Donde	Assistant Professor	Permanent	PGDBA, MCom
9.	Dr. D. Surekha	Associate Professor	Permanent	PhD, MPhil, MA
10.	Dr. Geetanjali Renold Pinto	Associate Professor	Permanent	CA, M.Com, PhD.
11.	Anguja Agrawal	Assistant Professor	Permanent	PGDM, MBA
12.	Dr. Chitra Ramanan	Professor	Permanent	PhD, MBA, MSc,
13.	Dr. Shuchi Midha	Associate Professor	Permanent	PhD, Post Doc, MSc, PG Dip (Drug regulatory affairs) PGDM (International Trade Mgmt)
14.	Dr. Swati Rahul Checker	Assistant Professor	Permanent	B.Sc, M.Sc, Ph.D, Post Doctoral Studies
15.	Prof Richa C	Assistant Professor	Probation	PGDFM
16.	Jharna Lulla	Assistant Professor & Manager Placements	Permanent	MA
17.	Saanchi Sarang Bhide	Assistant Professor & Manager Placements	Permanent	LLB, PGDM in HR
18.	Dr. Suman Vinod Rani	Assistant Professor	Permanent	PhD
19.	Dr. Amrita Dutta	Assistant Professor	Permanent	PhD

20.	Ema Garg	Assistant Professor	Permanent	MBA, UGC Net
21.	Hirendra Soni	Assistant Professor	Permanent	MMM
22.	Dr. Gunjan H	Assistant Professor	Permanent	PhD. ,MBA

Permanent Faculty	22
Total faculty	22
Permanent Faculty: student ratio	1:19

18.8 Profile of Principal/Faculty : <https://siessbs.edu.in/faculty/deepa-dixit>

18.9 Fee

- i. No. of Fee waivers granted with amount and name of students : **NIL**
- ii. Number of scholarship offered by the Institution, duration and amount
 1. The Prof Neelakanthan Scholarship for Holistic Outstanding Student –
Mr. Raghu – PGDM Rs. 1,75,000/-
Ms. Kajal – PGDM (Pharmaceutical Management) 1,75,000/-
 2. Bank of Baroda- Sports category
Mr. Sreekanth - PGDM - 31000/-

18.10 Admission

- i. **Number of seats sanctioned with the year of approval**

Course (PG)	No. of seats sanctioned	Year of approval
Post Graduate Diploma in Management	120	2006
Post Graduate Diploma in Management (Pharmaceutical Management)	60	2006
Post Graduate Diploma in Management (Biotechnology)	30	2006

ii. **Number of students admitted under various categories each year in the last three years**

Course	Minority			Open		
	2024	2023	2022	2024	2023	2022
PGDM	33	46	37	87	70	81
PGDM (Pharmaceutical Management)	3	2	0	57	58	59
PGDM (Biotechnology)	1	0	0	18	26	15

iii. **Number of applications received during 2024-25 for admission under Management Quota and numbers admitted**

2024-25		
Name of the course	Applications received (IL seats)	Students admitted (IL seats)
PGDM	Not applicable	
PGDM (Pharmaceutical Management)		
PGDM (Biotechnology)		

18.11 Admission Procedures

i. **Mention the admission test being followed, name and address of the Test Agency/State Admission Authorities and its URL (website)**

Candidates qualified from any one of the six All India tests, i.e.; CAT, XAT, CMAT, ATMA, MAT, GMAT or the common entrance examinations (if any) conducted by the respective State Governments / Central Government (CUET) for all Institutions other than Minority Institutions.

Test Agency for CAT – Indian Institute of Management. Kozhikode IIMK Campus P. O., Kozhikode, Kerala, India, PIN - 673 570 PH: +91-495-2803001 Fax: +91-495-2803010-11 (URL – www.iimk.ac.in) The test is conducted jointly by six Indian Institutes of Management

Test Agency for ATMA- Association of Indian Management Schools, House No. 8-3-677/57 A, Plot No. 57, Sri Krishnadevarayanagar, Street No.6, Yellareddiguda, Hyderabad 500 016., India , Tel: 040-23750247, 23750248. (URL - www.atma-aims.org)

Test Agency for XAT – XLRI, Circuit House Area (East), Jamshedpur-831035, Jharkhand (India) Ph. - +91 - 657 - 398 3333 email - xlwebmaster@xlri.ac.in (URL – www.xlri.ac.in)

Test Agency for CMAT – All India Council for Technical Education, Chanderlok Bldg., 7th floor, Janpath, New Delhi – 110001 Tel. No. 022-22828446 email – helpdesk@aicte-india.org (URL – www.aicte-india.org)

Test Agency for MH CET - State Common Entrance Test Cell Maharashtra 8th Floor, New Excelsior Building, A. K. Nayak Marg, Fort, Mumbai- 400 001. Helpline numbers or email 07969134401, 07969134402 cethelpdesk@maharashtracet.org (URL- <https://cetcell.mahacet.org/>)

- ii. Number of seats allotted to different Test Qualified candidate separately (AIEEE//JEE/ CET (State conducted test/ University tests/ CMAT)/ Association conducted test etc.)

There is no such reservation

- iii. Calendar for admission against Management quota seats: NA

18.12 Criteria and Weightages for admission

- i. Describe each criterion with its respective weightages i.e. Admission test, marks in qualifying examination etc.
- ii. Mention the minimum level of acceptance if any

Entrance Exam (CAT/XAT/CMAT/MH-CET/ATMA)	35%
Academic Performance (10th,12th and Graduation)	15%
Group Discussion and Personal Interview	40%
Extracurricular Activities	10%

18.13 List of Applicants: NA

18.14 Results of Admission under Management seats/vacant seats : NA

18.15 Information of Infrastructure and other resources available

No. of class rooms and size of each	08 Nos., Min. of 94.95 Sq.m. each andMax. 103.84 sq.m.
No. of Tutorial Room and size of each	2 Nos. and 50.86 sq.m. of each
No. of Laboratories and size of each	4 Nos., Min. of 35.03 sq.m. and max. of 80.96 sq.m.
No. of Seminar Halls and size of each	1 Nos. and 146.7 sq.m.
Girls Common Room, Boys Common Room	Available separate rooms for girls and boys

No. of Drawing halls with capacity of each	-
No. of Computer Centers with capacity of each	01 with 178.34 sq.m.
Central examination Facility, no. of rooms and capacity of each	A fully equipped exam cell facility is in place with an area of 51.48 sq.m.
Barrier Free Built Environment for disabled and elderly persons	Lift/Ramp Available
Occupancy Certificate	Available
Fire and safety certificate	Available
Hostel facilities	NIL

Library

Programme	MANAGEMENT	Number of Tiles	1057
Number of Volumes	7059	Number of Journals published in India	20
Number of Journals published at Abroad	14	Number of eBook Volumes-UG	0
Number of eBook Volumes-PG	27092	Number of eBook Volumes-Diploma	0
Number of eBook Titles-UG	0	Number of eBook Titles-PG	26276
Number of eBook Titles-Diploma	0		
National Digital Library (NDL) subscription details	Membership no: INMHNC4KBWBDJGS		

E-Library Facilities : Available

List of Major equipment /facilities in each Laboratory/Workshop : NA

List of experimental setup in each Laboratory/Workshop Computing Facilities: NA

S.No.	Particulars	Availability
1.	Internet bandwidth	555
2.	No. and configuration of system	284
3.	Total Number of system connected by LAN	284
4.	Total number of system connected by WAN	284
5.	Number of Legal Application Software	50

6.	Special purpose facilities available	24x7 Wi-fi connectivity
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xv. Innovation cell: Available

xvi. Social Media cell : Available

xvii. Compliance of the Academic Bank of Credit (ABC), applicable to PGCM/ PGDM Institutions and University Departments : In place

xviii. Infrastructure and facilities available w.r.t the courses in the website
<https://siessbs.edu.in/infrastructure/infrastructure>

List of facilities available

a. Girls and Boys common room : Available

b. Lift : Available Ramp : available

c. Counseling : Yes student counsellor is appointed

xix. Games and sports Facilities : Available

xx. Teaching Learning Process

Industry Readiness

Corporate Interaction Series

Industrial Visits

Live Field Projects

Harvard Business Publishing Cases are part of classroom teaching

Contemporary courses from Harvard Manage Mentor program

Summer internship

Capstone Project with Industry

Interaction with the large number of alumni placed in the industry to mentor and train students to become industry ready.

Skill and Technology Enhancement

Hands on Training

Data Analytics and visualization tools like in Power BI, Tableau Advanced Excel

Financial Acumen : Simulation tools to use and understand stock trading and financial concepts

Digital Literacy Basics of AI, Blockchain, IoT in Business

Digital Marketing Tool: SEO, google Analytics, CRM Platforms, Content Building and Branding

Leadership and Managerial Skills: Through Outbound Experiential learning, Real-time Immersion with an NGO

Entrepreneurship Skills-Ideathon and Start-Up programs on campus, Engagement and Grooming opportunities for start-ups with the SIES Incubator

Certification from NISM and E-learning programs to enhance the knowledge in finance domain.

Global Exposure and India Knowledge

Global Immersion Program

International Research Conference

International Faculty Sessions

Exposure to Indian Knowledge Systems

Session on the various aspects of Indian Culture, Heritage and Business

Holistic Development

Personality and Image Building courses

Mentor Mentee Program with a Milestone path designed for every individual student

PRISM Brain mapping -neuroscience instrument for self-development, EQ, Mental toughness with guidance for all students

Yoga and Meditation

Health and Wellness workshops
 Emotional Wellness Coach facility 24x7
 Leadership and Team Skills through various committees and clubs on the campus

<https://siessbs.edu.in/docs/Short%20E%20Brochure-SIESSBS.pdf>

Curriculum

PGDM — <https://siessbs.edu.in/docs/PGDM%20Syllabus%20for%20website.pdf>

PGDM (Pharmaceutical Management) - <https://siessbs.edu.in/docs/PGDM-PM%20Syllabus%202022.pdf>

PGDM (Biotechnology) - <https://siessbs.edu.in/docs/PGDM%20BM%20Syllabus%202022.pdf>

* Curriculum is for current year and will get updated start of the academic year in every 2 years

Internal Continuous Evaluation system and place

The Institute meticulously plans Continuous Internal Evaluation process in every academic semester. The syllabus reflects the continuous assessment in different heads of passing like term work, internal assessment, project work, practical and oral etc. The institute dynamically reforms certain aspects of the Continuous Internal Evaluation based on the heads of passing. Depending on the course, tutorials/practical, assignments or both are conducted at regular intervals and evaluated.

Students' assessment of Faculty, system in place

18.16 Enrollment of students in the last 3 years

Name of the courses	Enrollment	Enrollme nt	Enrollment
	2024-25	2023-24	2022-23
PGDM	120	116	118
PGDM (Pharmaceutical Management)	60	60	59
PGDM (Biotechnology)	19	28	15

18.17 List of Research Projects/ Consultancy Works –

MDP - Management communication skills & orientation program-GMCS